

GAVILAN COLLEGE CURRICULUM MEETING
Monday, October 8, 2012
3:00 – 4:30 p.m., BU 119

MINUTES

Attendance

D. Achterman, S. Carr, S. Dodd, B. Donovan, F. Lozano, M. Machado, J. Maringer, R. Morales, C. Oler, J. Olivas, G. Ramirez, K. Rose, M. Sanidad, E. Venable, K. Warren, E. Talavera (minutes recorder)

Guests

L. Flores, P. Henrickson, J. Hori-Garcia, R. Lee

I. Call to Order

The meeting was called to order at 3:05 pm.

II. Agenda Adjustments

Remove AJ 7 from agenda.

III. Approval of Consent Agenda

A. Minutes of September 24, 2012

MSC (M. Sanidad/J. Maringer). Vote: unanimous. Passed

IV. Curriculum

B. New Business

1. NEW COURSE PROPOSAL – FIRST READING

- a. AJ 7 Introduction to Homeland Security
Removed from agenda.

2. NEW COURSE PROPOSAL – SECOND READING

- a. JFT 13 Low Angle Rope Rescue Operational Course
Provides training and is state marshal mandated.

MSC (D. Achterman /J. Maringer). Vote: unanimous. Passed.

3. MODIFICATIONS TO EXISTING COURSES – FORM C

- a. ENGR 1 Graphical Communication and Design
General update.

MSC (M. Sanidad/K. Warren). Vote: unanimous. Passed.

- b. ENGR 3 Electric Circuit Analysis

A unit value change with a 3-hour lab per week added which would bring course into alignment with transfer destination courses.

MSC (G. Ramirez/M. Sanidad). Vote: Unanimous. Passed.

- c. KIN 2 Introduction to Kinesiology

An update for C-ID to be aligned with San Jose State; change in textbook.

MSC (J. Maringer/M. Sanidad). Vote: unanimous. Passed.

V. Information-Discussion-and/or-Action

A. Courses Taught in Spanish – General Discussion – S. Dodd

The topic being brought forth is that if courses are being taught in Spanish are there any issues, based on Title V regulations. Currently, the CD department is looking into expanding the offerings of CD courses. DeAnza, Cabrillo, Santa Rosa and San Jose City currently offer these courses in Spanish. The Technical Review group brought up the question; would these courses be more appropriately taught in non-credit or Community Education. It might be a disservice if courses were taught in Spanish but offered no link to ESL. How might this influence the CD TMC? One concern is that the courses are currently transferrable but creating them at the 200 level makes them not transferable.

Child Development's request-[Analysis of Education Code Section 30-30.5](#)-

This is the first time that CD has looked at what is currently being offered and what to offer to students. The state is looking at giving permits, and has required that all classes be 3 units and applies towards a certificate or a degree. This limits the Spanish speaking students. It was taken to the advisory committee two years ago and looked at the situation of courses and students. The decision was to offer it at non-transferable but students are able to get a permit. It is offered at the 200 level because the amount of research, reporting, etc are different.

Sixty percent of the students are English language learners and come from a non-traditional education and don't yet have the skills to do a transfer level class. In terms of the TMC, the students would go back and take CD 1 and CD 2, which would be a small group. A majority of the students want to obtain permits which allows for 200 level courses, as stated by the teaching credential office who issues the permits.

What is missing is the higher level critical thinking. The intention was to get feedback from the Curriculum Committee and then go back and insert the requirements. The majority of students don't have a strong grasp of Spanish or English literacy. Question was raised if the courses could be mixed since this is an easier path? It is more of a vocational level course so those students can get the permit not the transfer degree. When curriculum comes back, a quick summary would be great about the resources from other colleges currently running this program. A suggestion for numbering would be to put the courses at the 200 level. It

could transfer to another Community College but can not transfer to a four-year university.

Before bringing the courses back, the Child Development faculty need to have discussions with the ESL department on how to provide a linked ESL course with their proposed courses. They should also follow up with the library staff on services they could offer.

B. SB 1440 – Information – K. Rose

1. [Development of AA-T and AS-T programs](#)

The chancellor's office will send all colleges letters where each college is at in terms of AA-Ts and AS-Ts. K. Rose would like the Curriculum Committee to assist in the Liberal Arts AA-T degree which crosses over everywhere. It can be from any discipline and it is a big project. This will be a continual discussion item at Curriculum Committee and she would like this item to be on the next agenda as an inclusion of taking a look at the Liberal Arts AA-T.

Also, the deans received a list of classes that are over five years old and are still being offered that have not been updated. There are 66 courses that are over 5 years of age and deans are encouraged to meet with departments and get these courses updated.

C. [Repeatability List](#) – Action – B. Donovan

Independent study will not be repeatable and each needs to be a distinct course. They need separate SLOs and families would need to be created. A Form C would need to be filled out to revise into four different courses with different SLOs and course content. K. Rose suggested looking at a position paper on the state's Academic Senate website to see what other colleges are doing. A. Rosette can be asked for insight at next meeting about the different issues. All of the work has to be done within the next few meetings.

1. Approval of removing repeatability from the list excluding independent study courses.

MSC (K. Rose/M. Sanidad). Vote: 13 yes. 1 abstention. Passed.

D. [Programs to be Updated](#) – S. Dodd

The Curriculum Committee on November 28, 2011 discussed the cycle of reviewing programs and S. Dodd read the corresponding section from the November 28, 2011 minutes. The outcome was the committee agreed to move forward. S. Dodd and B. Donovan met over the summer and created a check off list to be submitted to the Curriculum Committee. A name and date box will be added to the check off list. All the degrees would need to be included. This would be curriculum's charge during the spring semester. This is a first pass of the form. Email S. Dodd or B. Donovan with any concerns.

1. [Degree and Certificate Review Checklist](#)

VI. Adjournment

At 3:55pm by consensus.